



## 2 to 4 Months Online Training Program

*and*

## Weekend Onsite Training Programs

**for Busy Professionals, and Students of All Education and Career Levels**

*No Prior Degree or Certificates Needed to Apply*

*Open to all candidates including candidates with no high school or university background. A one-time application processing fee of \$20 or 10,000 CFA is required. Applications received without this fee will not be processed.*

### APPLICATION PACKAGE

#### 1. PERSONAL DETAILS: Please complete in BLOCK CAPITALS

Surname/ Given Name(s)	<input type="text"/>	Title	<input type="text"/>
Date of Birth	<input type="text"/>	Today's Date	DD MM YY
Application for Classes Beginning on Day/Month/ Year:	<input type="text"/>	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Permanent Address	Preferred Language for Classes <input type="checkbox"/> French <input type="checkbox"/> English		
Telephone Day*	<input type="text"/>		
WhatsApp Number*	<input type="text"/>		
Current Email	<input type="text"/>		

#### APPLICATION CHECKLIST

Note: Applicants should have the following for their application to be considered complete:

1. Completed application
2. Photocopy or scanned copy of Application Fee (Non- Refundable) receipt of \$20 or 10,000 CFA
3. Complete tuition payment, receipt scanned and emailed at least one week before classes begin.

#### VERY IMPORTANT: Submitting your application materials

To expedite your application processing, apply at [www.vecademy.com/apply](http://www.vecademy.com/apply) or choose courses and apply at <https://vecademy.com/courses/>. Scan and email payment receipts to [admin@vecademy.com](mailto:admin@vecademy.com).

*For Questions and Inquiries about our courses or regarding payments email [admin@vecademy.com](mailto:admin@vecademy.com), or Call/ WhatsApp: +237 650274877, +237 693420100 for more information*



**2. PROPOSED TRAINING PROGRAMS (Check the appropriate box) - ONLINE/ ONSITE ACCELERATED TRAINING**

- Project Management-**  Online/  Onsite
  - Project Management Training
  - CAPM®**- Certified Associate in Project Management
  - PMP®**- Project Management Professional
- Microsoft Certification**  Online/  Onsite
  - Microsoft 365- MCSA Certification Prerequisite
  - Microsoft Certified Solutions Associate (MCSA)
  - Microsoft Certified Solutions Expert (MCSE)
  - Microsoft SharePoint
- Introduction to Computers for Beginners-**  Onsite
- Introduction to Microsoft Office-**  Online/  Onsite
- Oracle-**  Online/  Onsite
- Database Analysis and Design**  Online/  Onsite
- Application Development**  Online/  Onsite
- Advanced Microsoft Excel for Business and Accounting**
  - Online/  Onsite
- Book-Keeping and Financial Management**  Online/  Onsite
- ICTs for Secondary & High School Teachers-** Online/  Onsite
- Motion Graphics and 3D Animation-** Online/  Onsite
- Digital Marketing and Social Media for Business &Entrepreneurs-**
  - Online/  Onsite
- Graphic Design**  Online/  Onsite
- Video Editing**  Online/  Onsite
- Web Design**  Online/  Onsite
- Thesis Writing for Masters and PhD**  Online/  Onsite
- Quickbooks**  Online/  Onsite
- SAGE**  Online/  Onsite
- Medical College Admission Test (MCAT)**  Online/  Onsite

- Cyber Security**  Online  Onsite
  - E-Commerce**  Online  Onsite
  - English as a Second/Foreign Language (ESL)**  Online  Onsite
    - Beginner
    - Intermediate
    - Advanced
    - Conversational English- One on One
    - Business English- One on One
  - French Language Lessons**  Online  Onsite
    - Beginner
    - French for Business- One on One
  - International English Language Testing System (IELTS)**
    - Online/  Onsite
  - TOEFL- Test Of English as a Foreign Language Preparation**  Online
  - Certification- Teacher Training for Teachers of English to Speakers of Other Languages (TESOL), TEFL & TESL**  Online/  Onsite
  - GMAT- Graduate Management Admission Test Preparation**  Online
  - GRE- Graduate Record Examinations Preparation**  Online
  - Other [.....]**
- PREFERRED TRAINING TIMES**  
(Check the appropriate box)
- WeekDay- WD: (All Classes are Online)**
  - WeekEnd- WE: (Classes are Online and Onsite)**
  - Morning**  **Afternoon**  **Evening**

**6. Please indicate how you found out about the program for which you are applying.**

- Vecademy Website  Other (Please state in the space below)
  - Provitik Website
  - ICT-U Website
  - Radio/TV (Please state)
  - Advertisement (Please state)
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**7. DATA PROTECTION**  
The information contained on this form will only be used for administrative purposes and to process your application.

Applicant's signature	Date
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## SECTION TWO : VECADEMY FEE STRUCTURE

Application fees (non-refundable).....10.000FCFA (\$20)

### COURSE FEES

#### LANGUAGE

ENGLISH AS A FOREIGN LANGUAGE (EFL)- ALL PRIVATE- FRENCH, GERMAN, SPANISH, CHINESE ..... 218400F(\$437)  
 TEACHING CERTIFICATION FOR TESOL, TEFL & TESL..... 118400F(\$237)  
 GERMAN, FRENCH, SPANISH, CHINESE CLASSES ..... 99200F(\$199)  
 ENGLISH AS A FOREIGN LANGUAGE (EFL)- BEG, INT, ADV, BUSINESS, CONVERSATION ..... 99200F(\$199)

#### TECHNOLOGY

ADVANCED MICROSOFT EXCEL FOR BUSINESS AND ACCOUNTING ..... 118400F(\$237)  
 MICROSOFT 365- MCSA CERTIFICATION PREREQUISITE ..... 118400F(\$237)  
 MICROSOFT CERTIFICATION- (MCSE) SHAREPOINT ..... 118400F(\$237)  
 MICROSOFT CERTIFIED SOLUTIONS ASSOCIATE (MCSA): OFFICE 365..... 118400F(\$237)  
 MICROSOFT CERTIFICATION – (MCSE) MICROSOFT EXCHANGE SERVER ..... 118400F(\$237)  
 ORACLE DATABASE ..... 118400F(\$237)  
 CYBER SECURITY ..... 118400F(\$237)  
 FULL STACK WEB DEVELOPMENT ..... 118400F(\$237)  
 APPLICATION DEVELOPMENT..... 99200F(\$199)  
 DATABASE DEVELOPMENT AND MANAGEMENT ..... 99200F(\$199)  
 DIGITAL MARKETING AND SOCIAL MEDIA FOR BUSINESS & ENTREPRENEURS ..... 99200F(\$199)  
 E- COMMERCE- WIX ..... 99200F(\$199)  
 E- COMMERCE- WORDPRESS ..... 99200F(\$199)  
 GRAPHICS DESIGN ..... 99200F(\$199)  
 INTRODUCTION TO COMPUTERS ..... 99200F(\$199)  
 INTRODUCTION TO MICROSOFT OFFICE ..... 99200F(\$199)  
 MOTION GRAPHICS AND 2D ANIMATION ..... 99200F(\$199)  
 VIDEO EDITING ..... 99200F(\$199)  
 WEB DESIGN ..... 99200F(\$199)

#### MANAGEMENT

PROJECT MANAGEMENT PROFESSIONAL TRAINING (PMP) ..... 290000F(\$580)  
 PROJECT MANAGEMENT- CERTIFIED ASSOCIATE IN PROJECT MANAGEMENT (CAPM) ..... 190000F(\$380)  
 SAGE ..... 118400F(\$237)  
 QUICKBOOKS ..... 118400F(\$237)  
 BOOK-KEEPING AND FINANCIAL MANAGEMENT ..... 99200F(\$199)  
 PROJECT MANAGEMENT TRAINING ..... 99200F(\$199)

#### GENERAL EXAMINATIONS

GMAT (GRADUATE MANAGEMENT ADMISSION TEST) PREP..... 118400F(\$237)  
 GRE (GRADUATE RECORDS EXAMINATION) ..... 118400F(\$237)  
 TOEFL (TEST OF ENGLISH AS A FOREIGN LANGUAGE) PREP ..... 99200F(\$199)  
 IELTS (INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM) PREP..... 99200F(\$199)

#### OTHER

IELTS (INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM) PREP..... 99200F(\$199)  
 CLASSROOM ADULT EDUCATION - TO READ & WRITE, USE COMPUTERS.....:  
     -GROUP LESSONS.....40,000F (\$80)  
     -PRIVATE LESSONS.....80,000F (\$160)

**For All Questions and Inquiries, Call/ WhatsApp: +237 650274877, +237 693420100, +237 243892746**



## REFUNDS BASED ON WITHDRAWAL

Before the first week of class .....	100% refund
From first day of class .....	No refund
Withdrawal processing fees .....	No refund

*\*\*\*Students dismissed from the program for disciplinary reasons are not eligible for refunds*

## ICT UNIVERSITY PROVITIK BANK ACCOUNTS INFORMATION

Students should make ALL payments directly to the bank accounts listed below: **Do not make any payments to any individual** as you will not be credited. Once payment is made at the bank, the student should email the receipt to [admin@vecademy.com](mailto:admin@vecademy.com). Payments can also be made using a credit or debit card on our website.

### FOR CASH PAYMENTS USE THE FOLLOWING ACCOUNTS:

**Bank Name: Afriland First Bank**  
**Account Name: VECADEMY**  
**Bank Code: 10005, Branch Code: 00046**  
**Account Number: 06012351001,**  
**Key: 01 IBAN Code: CM21 10005 00046**  
**04226181001- 01**  
**Swift Code: CCEICMCX**  
*Use the IBAN Code underlined above to complete payment at the bank*

### FOR WIRE TRANSFER, USE THE FOLLOWING ACCOUNT:

**Bank Name: JPMorgan Chase Bank N.A., USA**  
**Account Name: Provitik, Routing Number: 111000614**  
**Account Number (IBAN): 288593327**  
**Swift Code or ABA: CHASUS33**